

Career Opportunity:

Financial Reporting Manager

Formed in 1952, CLAC is one of Canada's fastest-growing unions. Operating through 15 member centres, it is the country's largest national, independent, multisector union representing over 60,000 workers in almost every sector. Based on values of respect, dignity, and fairness, CLAC is committed to building better workplaces, better communities, and better lives.

We are currently accepting resumes for a Financial Reporting Manager to work full-time in our Head Office located in Cambridge, Ontario.

CLAC is seeking an enthusiastic, permanent full-time Financial Reporting Manager to prepare financial reporting in accordance with applicable accounting and industry standards. This individual is responsible for maintaining and managing accurate financial data across the organization to aid in effective decision-making, budgeting and planning activities.

Key Responsibilities:

This position will be responsible for various duties including, but not limited to:

- Preparation of timely financial reporting and commentary to internal stakeholders.
- Review and variance analysis of monthly results.
- Complete preparation and management of internal CLAC invoicing and receivables.
- Plan, organize, support and consolidate the national budget.
- Preparation and support of annual external audit.
- Management of forecast reporting including cash flow projections and analysis.
- Perform ad-hoc analysis, reports and projects as required.

Qualifications:

- Has completed or in process to achieve their Chartered Professional Accountant (CPA) Designation
- Undergraduate degree in Accounting, Finance or a related field.

Skills and Experience:

- Minimum of five years' work related experience in a same or similar role, a minimum of two years in a supervisory capacity.
- Organizational skills and advanced level of attention to detail.
- Advanced computer proficiency with MS Office (Word, Excel, Outlook) and computerized Accounting programs. Working knowledge of Microsoft Dynamics NAV (NAV) is an asset.

- Excellent time management skills including ability to multi-task, work under pressure and meet tight deadlines.
- Ability to review existing process and make changes to streamline and create efficiencies. Continuous improvement approach to all tasks.
- Ability to interact with a variety of individuals across the organization at various levels.
- Excellent written and oral communication skills.

Reporting and Accountability:

Reporting to the Finance Director, the Financial Reporting Manager will manage one team member and work closely with the Corporate Controller.

CLAC offers a competitive wage and excellent benefit package including company pension plan, as well as the opportunity to work in a dynamic, rewarding, and challenging workplace community.

More information on CLAC can be found at www.clac.ca.
Send applications to Human Resources – hr@clac.ca

Please indicate in your application where you came across the position.

We thank all applicants for their interest, but only candidates under consideration will be contacted.

CLAC is committed to providing accommodations for people with disabilities. If you require an accommodation at any stage of the hiring process, we will work with you to meet your needs.